

# Septic Tank Checklist

Proposed Owner: \_\_\_\_\_

Present Address: \_\_\_\_\_

Present Telephone #: \_\_\_\_\_

Contractor: \_\_\_\_\_ Telephone #: \_\_\_\_\_

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Property Address: \_\_\_\_\_

**Lot & Subdivision:** \_\_\_\_\_

1. **Percolation Test:** Receipt #: \_\_\_\_\_  
Rate: \_\_\_\_\_ Performed by: \_\_\_\_\_ Date: \_\_\_\_\_ Certified by: \_\_\_\_\_ Date: \_\_\_\_\_

2. **Soil Exploration:**  
Depth: \_\_\_\_\_ Soil Type: \_\_\_\_\_ Hard Pan or Bedrock: \_\_\_\_\_

3. **Water Table:** Water Table Readings by: \_\_\_\_\_  
Current: \_\_\_\_\_ Date: \_\_\_\_\_ Maximum Anticipated: \_\_\_\_\_ Date: \_\_\_\_\_

4. **Plot Plan/Review:**  
Drawn to Scale: \_\_\_\_\_ House Located: \_\_\_\_\_  
Nearest Public Sewer Line: \_\_\_\_\_ Nearest Well: \_\_\_\_\_

Is there enough room on the property? \_\_\_\_\_  
Does the property slope more than 4' in 100'? \_\_\_\_\_  
Are there any land drains or footing drains nearby? \_\_\_\_\_  
Are there any streams, ponds, lakes, springs, or other water courses in the area? \_\_\_\_\_

5. **Drinking Water Source:**  
Public: \_\_\_\_\_ Owner of Public System: \_\_\_\_\_  
Private: well \_\_\_\_\_ Spring \_\_\_\_\_  
Started file on water supply: \_\_\_\_\_

**6. Approval of Wastewater Disposal System:** (Inform applicant that septic tanks are for temporary sewage disposal only.)

Have there been provisions made for stubbing to a future sewer? \_\_\_\_\_  
Have Fees been collected? \_\_\_\_\_ Receipt #: \_\_\_\_\_

Plan Approval:  Approved  Disapproved Date: \_\_\_\_\_

Notification to City or County Building Inspectors?  Yes  No Date: \_\_\_\_\_

Intermediate Inspection (Deep Trenches)?  Yes  No Date: \_\_\_\_\_

Length: \_\_\_\_\_ Depth: \_\_\_\_\_ Width: \_\_\_\_\_

Final Inspection:  Approved  Disapproved Date: \_\_\_\_\_ By: \_\_\_\_\_

Notification to City or County Building Inspectors?  Yes  No Date: \_\_\_\_\_

Additional Inspections Required? \_\_\_\_\_ Dates: \_\_\_\_\_